

Notice Number: #3-21
Location: Norfolk VA
Closing Date: 2/5/2021 (11:59:59 PM (EST))
Command & Location: NAVFAC - NAVFAC MIDLANT
Grade: GS 12/13/14
Job Type: **Assistant Counsel**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted.

There is an anticipated vacancy for an attorney to serve as Assistant Counsel in the Office of Counsel, Naval Facilities Engineering Command (NAVFAC) Mid-Atlantic. This position is located at Naval Station Norfolk, VA and will be filled at the GS-12, 13 or 14 level depending on qualifications of the successful applicant.

NAVFAC MIDLANT is an Echelon IV command, within the Naval Facilities Engineering Command, and is responsible for providing public works, construction, environmental, planning and design, and real estate services to Naval and other Department of Defense activities in Virginia, Maryland, Pennsylvania, North Carolina, South Carolina, and portions of the Northeastern and Midwestern United States. Among other things, it is responsible for facilities construction and maintenance at Naval Base Norfolk, the world's largest naval concentration.

The NAVFAC MIDLANT Office of Counsel is a field activity of the NAVFAC Atlantic, Office of Counsel, Norfolk, VA, and is a part of the NAVFAC Office of Counsel, which is headquartered in Washington, DC, and comprised of approximately 100 attorneys around the world. The NAVFAC MIDLANT Office of Counsel is currently comprised of 18 attorneys. Legal advice is provided on the full range of issues encountered by the client, with a concentration in procurement of construction, facilities maintenance, architecture/engineering and base operations services, and in the areas of real estate, environmental and civilian personnel law. Other practice areas include fiscal law, the Freedom of Information Act and the Privacy Act, and ethics.

The successful applicant's duties will be primarily in the area of government contract law. However, he/she may also be assigned duties in the other practice areas noted above, if the need arises.

This position is rated GS-12/13/14 and has a full performance level of GS-14. The actual grade will depend on the qualifications of the successful applicant and funding availability. To be eligible for selection at the GS-12 level, the applicant must have two years of relevant professional legal experience at the GS-11 (or equivalent) level or be a current GS-12 (or equivalent) attorney within the Federal government. For GS-12 positions only, a second professional law degree (LL.M.) that required at least one full academic year of graduate study may be substituted for one year of professional legal experience. To be eligible for the GS-13 position, the applicant must have in excess of two years of relevant professional legal experience. To be eligible for the GS-14 position, the applicant must have at least three-and-one-half years of relevant professional legal experience.

Applicants will be evaluated on: (1) the depth and quality of their legal practice experience, especially in the primary focus area of this position (government contracts), as well the other practice areas of our office; (2) the strength of their oral and written communications skills; (3) their interview performance and rapport with the interview panel members; (4) their research and analytical skills; and (5) their interpersonal skills, including their demonstrated ability to establish effective attorney-client relationships. Experience with the Department of the Navy, NAVFAC, and/or OGC is a plus. Applicants with a record of making significant contributions to the advancement of the DON OGC or equivalent Office of the General Counsel or Law Firm/Office beyond the day to day legal practice are desired.

The successful applicant must have graduated from a law school accredited by the American Bar Association; be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia; and be admitted to practice before a state or federal court. U.S. citizenship is a requirement of the position, and the successful applicant must be able to obtain and maintain a SECRET security clearance. Occasional travel may be required.

This personnel notice will close on February 5, 2021 at 11:59:59 PM (EST). Complete applications must be received by this date and time to be considered.

Applicants should submit a cover letter explaining their interest in the position; a resume; two legal writing samples (not more than 10 pages each; portions of longer documents are acceptable); their most recent SF-50 (if a current federal employee); two most recent performance appraisals (if available), and the names and telephone numbers of their current supervisor and at least three references (other than current supervisor) who may be contacted. Applicants should clearly indicate if they do not want their current supervisor to be contacted. The cover letter should address when the applicant will be available to report for duty. Current Federal employees should also indicate their present GS and step level or equivalent grade and salary.

For further information about the position, interested attorneys are encouraged to contact Mr. Kenneth. G. Wilson via email at kenneth.g.wilson@navy.mil or by telephone at (757) 449-4531.

Applications must be submitted by e-mail to navfachqogcjobs.fct@navy.mil. Hard copy applications are not being accepted at this time. The subject line of the e-mail should state the Personnel Notice Number.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at www.opm.gov.)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit <https://www.fedshirevets.gov/index.aspx>, <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans>, and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A->

Hiring-Authority

Legal and Regulatory Guidance Links:

Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

Relocation expenses are not available.